

**DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES OF THE REGULAR MEETING
Monday, February 9, 2015 at 7:00 PM**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on February 9, 2015, at the Douglas County West Community School Central Office Board Room, 401 South Pine St., Valley, Nebraska.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, Waterloo Post Office, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

I. Call to Order

President Jeff Clauson called the regular meeting to order at 7:00 p.m. Mr. Clauson noted that the Open Meetings Act was posted on the back wall of the Board Room for public review.

Present Board Members:

Jeff Clauson
Kelly Hinrichs
Luke Janke
Pat McCarville
Sue McKie
John Walvoord

Others present:

Melissa Poloncic, Kevin Schuster & Tom McLaughlin (from Lukas Partners), Duane Krusemark, Kate Carlson, Peggy Cooper, Jennifer Opfer, Mary Clare Liescheski, Jim Knott, Jeremy Travis, Troy Glock, Sabina Wiekhorst

The agenda, listing items for consideration by the Board, is on file in the Superintendent's office. Other matters may come before the Board and the Board has the right to modify the agenda before the meeting.

II. Public Communications and Correspondence

Comments from the audience will be accepted at this time. Correspondence addressed to the Board will be presented.

III. Approval of Agenda

Motion Passed: Motion to approve agenda as presented passed with a motion by Pat McCarville and a second by Kelly Hinrichs.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

IV. Administrative Reports

IV.A. Superintendent's Report

IV.B. Financial Report

V. Consent Agenda

Sue McKie requested that the minutes from the January 26, 2015, meeting be amended to reflect design services from BCDM are for schematic design only and Construction Manager at Risk services are for pre-bond services and support of the schematic design.

Motion Passed: Motion to approve Consent Agenda with amendments passed with a motion by Sue McKie and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

V.A. Approve Minutes

V.B. Approve Claims for Payment

V.C. Approve Financial Report

V.D. Approve Classified Staff

VI. Old Business

VI.A. Building and Grounds Update

Updating the high school restrooms will be on this summer's project list.

VI.B. Legislative Update

The Board was provided documents from DC West lobbyist, Bromm & Associates. The documents included their quarterly expense report, quarterly principal report, the Education Committee Hearing schedule and a list of bills Bromm & Associates are monitoring on behalf of DC West.

VI.C. Buffet Early Childhood Institute Update

DC West was one of six districts chosen for full implementation of the Buffet Institute Early Childhood plan. Elementary principal, Duane Krusemark, will coordinate the implementation.

Superintendent Poloncic included the press release, a set of frequently asked questions, a map of full implementation schools, as well as a timeline for implementation in her presentation to the Board.

VI.D. School Calendar 2015-16

Board members engaged in discussion regarding the calendar. Superintendent Poloncic will engage in discussion with a small committee regarding snow day make-ups.

VI.E. Professional Learning Communities (PLC) Development at DC West

A PLC Leadership Training work day was held January 14, 2015, in the DC West board room. The group collaborated on a document which outlines the parameters for professional learning in PLCs at DC West.

VII. New Business

VII.A. Tech Ten

High school resource teacher, Mrs. Jen Opfer, demonstrated use of the myHomework app which she uses with her special education students for organization and task/assignment management. She also previewed an ongoing career exploration project including the use of Nebraska Career Connections and iMovie.

VII.B. Facilities Modernization Market Analysis Survey

Kevin Schuster and Tom McLaughlin from Lukas Partners addressed the Board about their interest in conducting a post-bond survey which would assist the Board in the planning of future bond projects. Board members engaged in discussion and asked questions of the presenters.

VII.C. Approve Architectural Contract for Schematic Design Phase

Attorney Rex Schultze, Kevin Schluckebier (BCDM), Sue McKie, and Superintendent Poloncic have met to discuss the contract and retain architectural services of BCDM Architects of Omaha, Nebraska to provide design services for the development of the capital construction project for additions and renovation to existing school buildings. The approval of this contract authorizes BCDM to complete the schematic design phase of this project.

Superintendent Poloncic recommended tabling this motion because the contract is not yet available for review due to revisions that are still taking place.

VII.D. Approve Resignation of Elementary School Psychologist and Guidance Counselor

Laura Baum-Parr, Elementary School Psychologist and Guidance Counselor, has resigned effective the end of this school year.

Motion Passed: Motion to approve the resignation of Laura Baum-Parr, Elementary School Psychologist and Guidance Counselor effective the end of the 2014-15 school year passed with a motion by Pat McCarville and a second by Sue McKie.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VII.E. Construction Management at Risk Timeline

Superintendent Poloncic reviewed the timeline of the RFP and RFQ process for the Construction Management at Risk firm selection. Board Members Luke Janke, Sue McKie and John Walvoord will attend the pre-proposal conference on February 24, 2015, in the DC West Board Room.

A special work session prior to the next regular board meeting was scheduled for 6:00 pm on March 16, 2015, in the DC West Board Room.

VII.F. 2015-16 Budget Update

Superintendent Poloncic shared preliminary budget information with the Board.

VIII. Executive Session

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate. The topics of administrator salary and classified staff salary matters need to be handled in closed session. Before the Board can enter closed session, a motion must be made in agreement with Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

Motion Passed: Motion to enter in Executive Session at 8:44 pm passed with a motion by Sue McKie and a second by Kelly Hinrichs.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VIII.A. Reconvene to Regular Session

Motion Passed: Motion to reconvene to regular session at 10:15 pm passed with a motion by Jeff Clauson and a second by Sue McKie.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

IX. Adjournment

Motion Passed: Motion to adjourn meeting at 10:16 pm passed with a motion by Jeff Clauson and a second by John Walvoord.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

UPCOMING MEETINGS

Special Work Session for Construction Management @ Risk at 6:00 PM
Regular Board Meeting March 16, 2015, at 7:00 PM

Secretary

Superintendent